

PRACTICAL GUIDE

FOR EXCHANGE
STUDENTS
-FIRST STEPS-

Summer semester
2025



JOHANNES GUTENBERG
UNIVERSITÄT MAINZ



JGU/Saron Durchardt

Let's get connected!



ARRIVING IN MAINZ

Welcome to Johannes Gutenberg University Mainz!

Welcome to Mainz!

The International Student Support Team will be by your side, ready to answer all your questions—both during your first weeks and throughout your entire stay at JGU.

We look forward to getting to know you and wish you an enjoyable and successful exchange semester in Mainz!

The International Student Support Team
Silke Jennerich | Kumi-Raine Kost | Alice Aliukwu
Margarethe Lina Kost | Dina Hasan

International Student Support

Building: Forum universitatis 2, Room 00-215

Phone: +49 6131 39-20695

Consultation hours: Wednesdays 11:00-13:00

Contact:



more information at:



Our office can be found in the FORUM UNIVERSITATIS building, entrance 2 (the only one with a balcony above it).

We are located on the first floor, in the corridor on the right, in room 00-215 (first door on the left).

Wichtige Kontakte

INTERNATIONAL STUDENT SUPPORT

...for all your organizational and administrative questions concerning your stay at JGU



CONTACT PERSONS IN THE DEPARTMENT

....for all your academic and subject-related questions for your studies at JGU



ESN Mainz

Are you interested in joint events and trips?

Then take a look at the program offered by ESN Mainz.



ARRIVAL ASSISTANCE

Do you need help getting started in Mainz? Then register here



BUDDY PROGRAM

Would you like to take part in the Buddy Program??

You can simply register online.





STRANGERS BECOME FRIENDS

Get to know people from Mainz.

Simply register here



ARRIVAL	01.04.2025	<ul style="list-style-type: none"> Moving into the Studierendenwerk Mainz dormitories
WELCOME WEEK	02.04-04.04.2025	<ul style="list-style-type: none"> Welcome event, campus tour, city tour, and info session on course selection/ course registration
REGISTRATION FOR COURSES	from 04.04.2025	<ul style="list-style-type: none"> Use the registration form for courses and contact your Academic advisors
REGISTRATION FOR GERMAN COURSES	03.04.-08.04.2025	<ul style="list-style-type: none"> Get registered with the ISSK via JOGU-StINe
Other to-do's:		<ul style="list-style-type: none"> Download the payment app for cashless payment in the cafeterias and create an account in order to use the printers on campus Register with the Bürgerservice (residents' registration office) Mainz Register for the broadcasting fee
	14.04.2025	Start of the lecture period
SEMESTER BREAK	18.04.2025 21.04.2025 01.05.2025 29.05.2025 09.06.2025 19.06.2025	Good Friday Easter Monday Labor Day Ascension Day Whit Monday Corpus Christi
Exam registration	~ first/ second week of June	<ul style="list-style-type: none"> Find out <u>now, at the latest</u>, how to register for examinations in your subject (lecturers, academic advisory office).

<p>Extend your stay</p>	<p>before September 30, 2025</p>	<ul style="list-style-type: none"> • Would you like to stay longer? You can find all information about extending your stay on our website: 
<p>DEADLINE FOR RE-REGISTRATION/ SEMESTER FEE</p>	<p>15.07.2025</p>	<ul style="list-style-type: none"> • Are you staying for more than one semester? Make sure to transfer the semester fee before July 15, 2025.
	<p>19.07.2025</p>	<p>End of the lecture period</p>
<p>TO-DO'S BEFORE DEPARTURE</p>		<ul style="list-style-type: none"> • Have your Confirmation of Departure signed approximately one week before your departure. • Contact your department to receive your Transcript of Records. • Deregister with the Bürgerservice (residents' registration office) Mainz • Deregister from the broadcasting fee • Download your certificate of exmatriculation from JOGU-StINe (available starting in October 2025)
<p>ALUMNI NETWORK</p>		<ul style="list-style-type: none"> • If you want to stay connected with JGU and remain informed about JGU events, sign up for our alumni network! <p>GUTENBERG alumni</p> 

WELCOME WEEK

Time	Today, April 2, 2025 Welcome to JGU!	Thursday, April 3, 2025 Welcome to your program of study	Friday, April 4, 2025 Welcome to the city
10:00-12:00	Welcome Event		
12:00-14:00		Presentation in English: Course registration	
12:30-14:00	Campus tour		
13:30-15:30			1. City tour
14:00-16:00		Presentation in German: Course registration	2. City tour
14:30-16:30			3. City tour



Getting oriented on campus:

Interactive campus map! You can locate all university buildings on and around campus via both the JGU app and the website!

We will sign the **Confirmation of Arrival for** Erasmus+ students during the Welcome Week. Please print out your home institution's form ahead of time and bring it with you.

CHECKLISTE

To-do's upon arrival

- Attend the welcome week
 - Meet other students and explore the campus
 - Join the city tour
 - Receive your confirmation of arrival (Erasmus+ Students)
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- Download and install both of the JGU apps
 - Upload a profile picture in the app
 - Activate your student ID in the JGU ID card app
 - Download your semester ticket
 - Download MyAuthent-App
-

- Register for courses
 - Register for German language courses
 - Register for GIS courses
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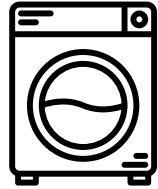
- Register with the residents' registration office (Bürgerservice) Mainz
- Register for the broadcasting fee
- Make an appointment with the foreigners' registration office (Ausländerbehörde) (visa/optional)
- Open a bank account (optional)

.... And most importantly:...

Get to know lots of new people, have fun, and embark on the "Studying in Mainz" adventure 😊



Living in Mainz Housing in Mainz



Studierendenwerk Mainz
Info-Point
Staudingerweg 21
wohnen@studierendenwerk-mainz.de



Living in the Studierendenwerk Mainz dormitories

EQUIPMENT: BASIS-PACK:

You can order a **basic pack** containing the items listed for **75 euros**:



Important tips at a glance:

- There is usually a **WhatsApp/Telegram group** in the dormitories (to contact other students who live in your dorm)
- **Internet** is available when you log in with your JGU account. If you have difficulties, contact the committee in your dormitory that is responsible for the internet connection (Internet AG).
- The **washing machines** are located in the basement of the dormitory; you need the payment app to use them

Further information:



Important to-do's!!



REGISTERING WITH THE BÜRGERSERVICE (RESIDENTS' REGISTRATION OFFICE) MAINZ

You must register with the Bürgerservice Mainz (residents' registration office) **within 14 days** of your arrival.



VISA APPOINTMENT AUSLÄNDERBEHÖRDE (FOREIGNERS' REGISTRATION OFFICE)

Students who require a visa must **first** register their arrival with the city and then make a second appointment with the Abteilung Ausländerangelegenheiten (Foreigners' Registration Office) of the city of Mainz.



BROADCASTING FEE

Everyone who lives in Germany is required to pay the public broadcasting fee.



Opening a bank account (optional)

You are not required to open a bank account. However, it could be useful if you come from a non-EU country.



LIFE IN MAINZ

Getting around




STUDENT ID


= **DEUTSCHLAND
SEMESTER TICKET**
valid from April 1 -
September 30, 2025



With the Deutschland Semesterticket, you can use **public transport** throughout Germany.

The means of transportation that you are allowed to use include:

- Regionalbahn (RB) 
- Regionalexpress (RE)
- S- Bahn
- Bus
- Tram
- Subway

- FlixTrain 
- Intercity (IC)
- Eurocity (EC)
- Intercitx Express (ICE)
- but also the RE of the DB Fernverkehr AG

You can access the Deutschland-Semesterticket via the campus portal of the Mainzer Mobilität.

Step-by-step instructions:



Tip:

You can add the Deutschland-Semesterticket to your smartphone wallet. Printouts or screenshots will not be accepted.

To access timetables for buses, trams, and trains,
use the following apps:

Deutsche Bahn (DB)



Mainzer Mobilität



Rhein-Main
Verkehrverbund (RMV)



Tips for trips in
Rhineland-
Palantinate:



Expierence
culture!

Tips for trips in
Rhineland-
Palantinate:



Active and
outdoor!

RENTAL BIKES



Would you prefer a rental bike in
Mainz and on campus?

You can find all the information here:



Studieren in Mainz

ORGANISATION

JGU APP

Here you can find the Mensa menus, your timetable, the interactive campus map, and information on events.



JGU ID CARD APP

You can find all your ID cards here:
Student ID card and library card.



MyAuthent app

You can use it to pay in the canteens as well as for the washing machines and dryers in the dormitories.



Student-Mail

Please check your student email regularly and use it for JGU communication, as some offices only accept this email address.



ACCOUNT & PASSPORT PICTURE

You have to upload 2 different pictures to your JGU account.



Printing and borrowing books

You will receive a 6-digit PIN via e-mail. You need this in order to print and borrow books.



Studying in Mainz

COURSE SELECTION AND REGISTRATION

The info session on course selection and registration takes place on April 3, 2025. You can also find the presentation on our website.

REGISTRATION DEADLINE

There is no general registration deadline for exchange students.

Contact the subject coordinator to find out what applies to your subject(s).

REGISTRATION FORM

Download and complete the course registration form. Save it and send it via e-mail to the subject coordinator(s) responsible for the subjects in which you would like to take courses.



GERMAN LANGUAGE COURSES (ISSK)

Semester-long German courses for exchange students (A1-C1).

Registration period:
April 3, 2025 8:00 am to
April 8, 2025 11:59 pm



GUTENBERG INTERNATIONAL SCHOOL (GIS)

Courses offered in English or intermediate German in the subject areas of history, culture, social sciences, and society as well as German language courses for all exchange students.



COUNSELING AT THE UNIVERSITY



Mental Health Services (PBS)

Professional help (counseling, seminars, courses) in coping with mental health problems of all kinds



me@JGU - Mentally fit throughout your studies

Tips and exercises to strengthen your mental health



OFFICE OF ACCESSIBILITY (SBS)

Support/counseling for students with disabilities who are chronically ill or have a mental illness



Asta Queer Department

The Autonomous Queer* Department represents the interests of students with various queer* identities



LEGAL ADVICE AStA International

Free legal advising for international students



FAMILY SERVICES CENTER

Studying as a parent

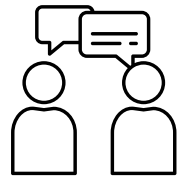


EQUALITY & DIVERSITY

Offers relating to equal opportunities and diversity



COUNSELING AT THE UNIVERSITY



AHS

"University Sports" offers a broad selection of athletics. The offers are (almost) all free of charge.



UNIVERSITY LIBRARY

Here you can find all the information about the libraries and request your library card.



ESG

The Protestant Student Community offers a wide range of counseling services!



KHG

The Catholic university community has a wide range of counseling services!



Writing Center

Take a look at all the offers and information on academic writing.



TEXT CAFÉ

The AStA (Allgemeiner Studierendenausschuss) offers help with writing



Other services

There are various canteens and cafeterias on campus, as well as numerous restaurants where you can pay by cash or card.



The cultural courses cover a broad array of interests, ranging from language, dance, software, and so much more!



LEISURE

JGU's "University Sports" offers a wide range of athletics. From aerobics to yoga, there is something for everyone.



Watch a play at the Mainz State Theater. As a student, you get a 50% discount. There are also many theater groups at the university!



Every Tuesday, lecture hall N2 in the "Muschel" transforms into a movie theater! Admission is free, check out the program here.



ESN Mainz plan different activities, such as hikes and picnics or theme parties and pub crawls!



You can take a trip through the vineyards. "Campus Mainz" organizes monthly excursions to the vineyards and wine markets in the region.



The CampusTV Mainz team produces programs and videos on study-related topics and is open to all students.



Campusradio is a JGU project that gives students an insight into the work of a radio station



Tip:

Visit our JGU Shop to discover a wide range of JGU fan merchandise!



Did you know?

Students often receive discounts in various shops and locations. Remember to show your student ID!

Have fun at JGU!



Legal notice:

Johannes Gutenberg-Universität Mainz
Abteilung Internationales
International Student Support

March 2025